



**TOWNSHIP COMMITTEE
TOWNSHIP OF MENDHAM
March 13, 2017
Executive Session 6:30 PM
Recap of February 28th Finance Meeting 7:00 PM
Regular Session 7:30 PM.**

1. ROLL CALL:

Mr. Baumann
Mr. Cioppettini
Mr. Diegnan
Mr. Gisser
Mayor Urban Brown

2. SALUTE TO THE FLAG

3. STATEMENT OF ADEQUATE NOTICE:

Adequate notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Daily Record, Observer Tribune and the Star Ledger on January 7, 2017. Notice was posted on the Bulletin Board in the Township Offices and Notice was filed with the Township Clerk.

4. RESOLUTION 2017-43

AUTHORIZING DISCUSSION WITHOUT THE PRESENCE OF THE PUBLIC
Motion to adopt, second, discussion, roll call vote

5. EXECUTIVE SESSION

Litigation

6. RESOLUTION 2017-44

APPOINTING ROSS JOHNSON TO THE POSITION OF POLICE CHIEF
Motion to adopt, second, discussion, roll call vote

7. SWEARING IN OF POLICE CHIEF

8. ANNOUNCEMENTS

9. APPROVAL OF MINUTES

February 28, 2017, regular session
Motion to adopt, second, discussion, roll call vote
February 28, 2017, executive session
Motion to adopt, second, discussion, roll call vote

10. PRESENTATION

2017 Municipal Budget – Karen Fornaro, CFO

11. HEARING PERSONS PRESENT

**12. NEW BUSINESS
RESOLUTIONS**

**RESOLUTION 2016-45
INTRODUCTION OF THE 2017 MUNICIPAL BUDGET**
Motion to adopt, second, discussion, roll call vote
Second reading and public hearing scheduled for April 18, 2017

**RESOLUTION 2017-46
BUDGET TRANSFERS**
Motion to adopt, second, discussion, roll call vote

**RESOLUTION 2017-47
APPROVING ISSUANCE OF SOCIAL AFFAIR PERMIT TO FRIENDS OF MENDHAM TELEVISION**
Motion to adopt, second, discussion, roll call vote

**RESOLUTION 2017-48
AUTHORIZING PAYMENT OF BILLS**
Motion to adopt, second, discussion, roll call vote

13. DISCUSSION

14. HEARING PERSONS PRESENT

15. ADJOURN

**RESOLUTION 2017-43
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
AUTHORIZING DISCUSSION WITHOUT
THE PRESENCE OF THE PUBLIC**

WHEREAS, it is deemed appropriate that the Township Committee discuss the matters hereafter mentioned without the presence of the public, in accordance with the provisions of R.S. 10:412b, being section 7b of the Open Public Meetings Act;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, as follows:

Litigation

Shall be discussed by the Township Committee without the presence of the public. It is anticipated that these matters can be disclosed to the public when further action is taken in connection with the discussion.

Attest: March 13, 2017

TOWNSHIP OF MENDHAM,
COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Diana Orban Brown
Mayor

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2017-43 from the March 13, 2017 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2017- 44
TOWNSHIP OF MENDHAM, COUNTY OF MORRIS
APPOINTING ROSS JOHNSON
TO THE POSITION OF POLICE CHIEF
IN THE MENDHAM TOWNSHIP POLICE DEPARTMENT**

WHEREAS, Mendham Township has by ordinance provided for the appointment of a chief of police to head the Police Department and be responsible for the efficiency and routine day-to-day operations of said department; and

WHEREAS, the Township Committee went through the selection process for a new Chief of Police; and

WHEREAS, Ross Johnson has successfully completed the process with the highest score, it is the desire of the Township Committee to appoint him Police Chief of the Mendham Township Police Department.

WHEREAS, the Public Safety Committee has determined that Lieutenant Ross Johnson should be promoted to the position of Chief of Police after giving due regard and consideration to all applicants and testing; and

WHEREAS, the Township Committee finds and determines that this candidate meets all qualification requirements for appointment to said position;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mendham that Ross Johnson is hereby appointed as Chief of Police effective immediately.

Attest: March 13, 2017

TOWNSHIP OF MENDHAM,
COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Diana Orban Brown
Mayor

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2017-44 from the March 13, 2017 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

2017-45
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
TO APPROVE BUDGET AND
SET PUBLIC HEARING DATE (April 18, 2017)

MUNICIPAL BUDGET NOTICE
Municipal Budget of the Township of Mendham, County of Morris
for the Fiscal Year 2017

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2017; and

BE IT FURTHER RESOLVED, that said Budget be published in the Observer Tribune in the March 16, 2017 issue;

The Governing Body of the Township of Mendham does hereby approve the following as the Budget for the year 2017:

RECORDED VOTE: Ayes:
 Nays:
 Absent:
 Abstain:

Notice is hereby given that the Budget and Tax Resolution was approved by the Township Committee of the Township of Mendham, County of Morris, on March 13, 2017

A Hearing on the Budget and Tax Resolution will be held at Town Hall on April 18, 2017 at 7:30 p.m. at which time and place objections to said Budget and Tax Resolution for the year 2017 may be presented by taxpayers or other interested parties.

Attest: March 13, 2017

TOWNSHIP OF MENDHAM,
COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Diana Orban Brown
Mayor

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2017-45 from the March 13, 2017 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2017-46
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
AUTHORIZING 2017 BUDGET APPROPRIATION TRANSFER**

BE IT RESOLVED, by the Township Committee of the Township of Mendham, County of Morris and State of New Jersey, that 2017 Budget Appropriations Transfer totaling **\$135,825.00** are to be made in the following manner:

Transfer Into:	Transfer Out Of:	Dollar Amount
Legal Operating Expenses	Health Benefits Operating Expenses	\$20,000
Municipal Court Operating Expenses	Health Benefits Operating Expenses	\$625
Police Operating Expenses	Health Benefits Operating Expenses	\$2,500
Municipal Clerk Operating Expenses	Health Benefits Operating Expenses	\$1,000
Buildings & Grounds Operating Expenses	Health Benefits Operating Expenses	\$3,000
Tax Assessor Operating Expenses	Health Benefits Operating Expenses	\$300
Board of Adjustment Operating Expenses	Health Benefits Operating Expenses	\$100
Senior Operating Expenses	Health Benefits Operating Expenses	\$300
Municipal Court Salary & Wages	Health Benefits Operating Expenses	\$6,000
Mayor & Committee Operating Expenses	Administration Salary & Wages	\$2,000
Capital Improvement Fund	Gasoline Operating Expenses -\$60,000 Social Security Operating Expenses - \$15,000 Finance Salary & Wages - \$15,000 Health Operating Expenses - \$5,000 Administration Salary & Wages - \$5,000	\$100,000

NOW, THEREFORE, BE IT RESOLVED, by the Township of Mendham, (not less than two thirds of all members thereof affirmatively concurring) that in accordance with provision N.J.S.A. 40A:4-59, part of the surplus in the accounts heretofore mentioned be and the same is hereby transferred to the accounts mentioned as being insufficient and directs the Chief Financial Officer to execute this transfer transaction.

Attest: March 13, 2017

TOWNSHIP OF MENDHAM,
COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Diana Orban Brown
Mayor

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2017-46 from the March 13, 2017 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

**RESOLUTION 2017-47
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM
APPROVING ISSUANCE OF SOCIAL AFFAIR PERMIT
FOR FRIENDS OF MENDHAM TELEVISION**

WHEREAS, the State of New Jersey Division of Alcoholic Beverage Control requires that a Social Affair Permit be obtained by a bona fide, non-profit organization that wishes to hold a fund raising event that encompasses the sale of alcoholic beverages; and

WHEREAS, the monies that accrue should be used for civic, religious, educational, or other purposes that are not for personal or profit making corporate gain; and

WHEREAS, the application must be endorsed by the local issuing authority; and

WHEREAS, Friends of Mendham Television has submitted an application for a Social Affair Permit for the Mendies; and

WHEREAS, the Township Committee of the Township of Mendham, as the local issuing authority, has no objection to the granting of this special permit and authorizes the Township Clerk to execute the application on its behalf.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mendham approves the issuance of a Social Affair Permit for The Mendies to Friends of Mendham Television and authorizes execution of the permit application.

Adopted: March 13, 2017

Attest:

TOWNSHIP OF MENDHAM,

COUNTY OF MORRIS

Mary Beth Zichelli, RMC, CMR
Township Clerk

Diana Orban Brown
Mayor

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2017-47 from the March 13, 2017 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk.

**RESOLUTION 2017-48
RESOLUTION OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MENDHAM AUTHORIZING
THE PAYMENT OF BILLS**

BE IT RESOLVED, by the Township Committee of the Township of Mendham, in the County of Morris, New Jersey, that the Chief Financial Officer be and hereby is authorized to pay current bills as attached hereto and made a part hereof, contingent upon the approval of the Finance Committee.

Adopted: March 13, 2017
Attest:

TOWNSHIP OF MENDHAM
COUNTY OF MORRIS

Mary Beth Zichelli
Township Clerk

Diana Orban Brown
Mayor

CERTIFICATION

I, Mary Beth Zichelli, Township Clerk of the Township of Mendham, in the County of Morris, New Jersey, do hereby certify the foregoing to be a true and correct copy of Resolution 2017-48 from the March 13, 2017 meeting of the Township Committee.

Mary Beth Zichelli, Township Clerk

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice	1099
								Date	Date	Date		Excl
IMPER	17-00324	02/22/17	IMPERIAL COPY PRODUCTS INC									
	1	MONTHLY MAINTENANCE FOR COPIER	46.87		7-01-43-490-026	B Maintenance/Repairs	R	02/22/17	03/08/17		103720	N
		Vendor Total:	46.87									
JCP&L	17-00414	03/09/17	ELECTRICITY USAGE - FEB 2017									
	1	ELECTRICITY USAGE - FEB 2017	5,097.16		7-01-31-430-025	B ELECTRICITY	R	03/09/17	03/09/17		FEBRUARY 2017	N
		Vendor Total:	5,097.16									
KELLYM	17-00410	03/09/17	TWNESH COMMITTEE MTNG 2/28/17									
	1	TWNESH COMMITTEE MTNG 2/28/17	150.00		7-01-20-110-023	B Printing/Advertise/outreach-Video Taping	R	03/09/17	03/09/17		2017-14	N
		Vendor Total:	150.00									
KINGPETR	17-00369	03/01/17	MUNICIPAL PROSECUTOR									
	1	MUNICIPAL PROSECUTOR	2,250.00		7-01-25-275-020	B MUNICIPAL PROSECUTOR OE	R	03/01/17	03/08/17		JAN / FEB	N
		Vendor Total:	2,250.00									
CRE	17-00365	03/01/17	TAX APPEALS 14842-0841									
	1	TAX APPEALS 14842-0841	717.65		7-01-20-156-030	B Legal - Tax Appeals	R	03/01/17	03/08/17		2313627	N
		Vendor Total:	717.65									
MROBERTS	DE002090	03/06/17	BOH ESCROW REFUND									
	1	BOH ESCROW REFUND	960.00		060483-7	P BOH - SEPTIC	R	03/06/17	03/08/17		060483-7	N
		Vendor Total:	960.00									

Vendor Total: 6611.67

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HENDERSN SARAH HENDERSON												
	17-00364	03/01/17 REIMB: MONTHLY MEETING										
	1	REIMB: NORTH JERSEY COURT	30.00	7-01-43-490-042	B Conferences/Education	R	03/01/17	03/08/17			REIMB NJ COURT	N
		Vendor Total:	30.00									
SAXT SAXTON FALLS SAND & GRAVEL												
	17-00315	02/22/17 SAND AND GRAVEL										
	1	SAND AND GRAVEL	2,031.80	7-01-26-291-040	B Sand & Grit	R	02/22/17	03/08/17			67904	N
	2	SAND AND GRAVEL	1,147.40	7-01-26-291-040	B Sand & Grit	R	02/22/17	03/09/17			67897	N
		Vendor Total:	3,179.20									
STIRE SERVICE TIRE TRUCK												
	17-00033	01/05/17 2 TIRES PD#7										
	1	4 TIRES PD#7	506.00	7-01-25-240-026	B Maintenance/Repairs	R	01/05/17	03/08/17			093562-07	N
		Vendor Total:	506.00									
KEAN SHARON BITTNER KEAN												
	17-00407	03/08/17 CONFLICT PUBLIC DEFENDER										
	1	CONFLICT PUBLIC DEFENDER	200.00	T-29-56-850-805	B RESERVE FOR PUBLIC DEFENDER	R	03/08/17	03/08/17			3/2/17	N
		Vendor Total:	200.00									
SMI01 SMITH MOTOR CO, INC												
	17-00304	02/22/17 (M-18) GAS PUMP										
	1	(M-18) GAS PUMP	458.54	6-01-26-290-025	B Vehicle Maintenance/Repairs	R	02/22/17	03/08/17			5044734	N
		Vendor Total:	458.54									
STATENJ STATE OF NEW JERSEY												
	17-00411	03/09/17 EMPLOYER CONTRIBUTION										
	1	EMPLOYER CONTRIBUTION: PERS	157,215.00	7-01-36-471-000	B PUBLIC EMPLOYEES RETIREMENT (IN)	R	03/09/17	03/09/17			TEPS	N
	2	EMPLOYER CONTRIBUTION: PERS	15,061.00	7-01-36-473-000	B PUBLIC EMPLOYEES RETIREMENT-ERI PART	R	03/09/17	03/09/17			TEPS	N
		Vendor Total:	172,276.00									

159 33
160 33

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WICKR WICKER BASKET DELI	17-00312 02/22/17 STORM MEALS											
	1 STORM MEAL 2/7/17		91.80		7-01-26-290-150	B Miscellaneous	R	02/22/17	03/08/17		703167	N
	2 STORM MEAL 2/9/17		113.59		7-01-26-290-150	B Miscellaneous	R	02/22/17	03/08/17		703169	N
			<u>205.39</u>									
	Vendor Total:		205.39									
WOODY'S WOODY'S AUTOMOTIVE LLC	17-00233 02/02/17 BROOKSIDE ENG - HD MUFFLER											
	1 BROOKSIDE ENG - HD MUFFLER		969.00		7-01-25-255-103	B Emergency Repairs	R	02/02/17	03/08/17		2730	N
	Vendor Total:		969.00									
YOGA YOGA TO GO	17-00210 01/30/17 YOGA LESSONS											
	1 YOGA LESSONS		130.00		T-14-56-870-802	B RESERVE - SELF SUSTAINING PROGRAMS	R	01/30/17	03/08/17		CLASSES	N
	Vendor Total:		130.00									
Total Purchase Orders:			69	Total P.O. Line Items:	87	Total List Amount:	2,678,429.64	Total void Amount:	0.00			

Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total
Fund Description									
CURRENT FUND 2015 BUDGET	6-01	525.39	0.00	525.39	0.00	0.00	0.00	0.00	525.39
	6-24	210.00	0.00	210.00	0.00	0.00	0.00	0.00	210.00
Year Total:		735.39	0.00	735.39	0.00	0.00	0.00	0.00	735.39
CURRENT FUND 2015 BUDGET	7-01	2,673,330.82	0.00	2,673,330.82	0.00	0.00	0.00	0.00	2,673,330.82
	7-07	1,065.76	0.00	1,065.76	0.00	0.00	0.00	0.00	1,065.76
Year Total:		0.00	0.00	0.00	0.00	0.00	0.00	1,920.00	1,920.00
	7-26	2,674,396.58	0.00	2,674,396.58	0.00	0.00	0.00	1,920.00	2,676,316.58
Year Total:		2,674,396.58	0.00	2,674,396.58	0.00	0.00	0.00	1,920.00	2,676,316.58
GENERAL CAPITAL FUND	C-04	778.92	0.00	778.92	0.00	0.00	0.00	0.00	778.92
RECREATION COMM.	T-14	398.75	0.00	398.75	0.00	0.00	0.00	0.00	398.75
Year Total:		200.00	0.00	200.00	0.00	0.00	0.00	0.00	200.00
Year Total:		598.75	0.00	598.75	0.00	0.00	0.00	0.00	598.75
Total of All Funds:		2,676,509.64	0.00	2,676,509.64	0.00	0.00	0.00	1,920.00	2,678,429.64

Project Description	Project No.	Rcvd Total	Held Total	Project Total
BOH - SEPTIC	060483-7	960.00	0.00	960.00
BOH - SEPTIC	060485-1	960.00	0.00	960.00
Total of All Projects:		<u>1,920.00</u>	<u>0.00</u>	<u>1,920.00</u>