



**TOWNSHIP COMMITTEE  
TOWNSHIP OF MENDHAM  
JANUARY 11, 2016 – 5:30 p.m.**

**ROLL CALL:**

Mr. Baumann  
Mrs. Orban Brown  
Mrs. Thomas  
Mr. Tolley  
Mayor Cioppettini

**SALUTE TO THE FLAG**

**STATEMENT OF ADEQUATE NOTICE:**

Adequate notice of this meeting of the Township Committee of the Township of Mendham was given as required by the Open Public Meetings Act as follows: Notice was given to the Daily Record, Observer Tribune and the Star Ledger on January 8, 2016. Notice was posted on the Bulletin Board in the Township Offices and Notice was filed with the Township Clerk.

**RESOLUTION 2016-10**

**AUTHORIZING DISCUSSION WITHOUT THE PRESENCE OF THE PUBLIC**

Mrs. Orban Brown motioned that the resolution be approved, seconded by Mr. Baumann.

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Baumann

Nays: none

Abstain: none

Absent: Thomas, Tolley

**EXECUTIVE SESSION**

Personnel

Contracts

Litigation

**ANNOUNCEMENTS**

**Fire Hydrants-** Mr. Cioppettini asked that residents try to clear snow and ice from a fire hydrant if it is on their property.

**Boogie for Books-** The Library Fundraiser is sold out, but there is a waiting list and information can be found on our website.

**Recycling Grant –** Mrs. Orban Brown announced a grant the Township received, but noted other town's received more which meant we could recycle more.

## **APPROVAL OF MINUTES**

### **October 13, 2015, regular**

Mrs. Orban Brown motioned that the resolution be approved, seconded by Mr. Baumann.

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Tolley, Baumann

Nays: none

Abstain: Thomas

Absent: none

### **October 27, 2015, regular**

Mrs. Thomas motioned that the resolution be approved, seconded by Mrs. Orban Brown

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Thomas, Tolley, Baumann

Nays: none

Abstain: none

Absent: none

### **November 9, 2015, regular**

Mrs. Thomas motioned that the resolution be approved, seconded by Mr. Baumann.

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Thomas, Tolley, Baumann

Nays: none

Abstain: none

Absent: none

### **November 24, 2015, regular**

Mrs. Orban Brown motioned that the resolution be approved, seconded by Mrs. Thomas.

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Thomas, Tolley

Nays: none

Abstain: Baumann

Absent: none

## **HEARING PERSONS PRESENT**

**Bob Wowks, 12 Cooper Road**, suggested the committee form the sub-committee to establish a lease contract with Friends of Pitney include the Homeowner's association president, one Township Committee member who voted for the rezoning and one who voted against the rezoning.

**NEW BUSINESS**

**Ordinances**

**ORDINANCE 2016-1**

**ORDINANCE FOR FIRST READING**

**AN ORDINANCE OF THE TOWNSHIP OF MENDHAM IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING VARIOUS CHAPTERS AND SUBSECTIONS OF THE TOWNSHIP CODE PERTAINING TO: FEES FOR PERMITS; AND PENALTIES**

Mayor Cioppettini moved to Table Ordinance 2016-1 until the February 1<sup>st</sup> meeting to have more time to study it, with a second by Mrs. Orban Brown. All Ayes.

**ORDINANCE 2016-2**

**ORDINANCE FOR FIRST READING**

**AN ORDINANCE OF THE TOWNSHIP OF MENDHAM PROVIDING FUNDS FOR VARIOUS CAPITAL IMPROVEMENTS BY THE ENVIRONMENTAL COMMISSION APPROPRIATING \$16,000 THEREFORE, FROM THE GENERAL CAPITAL FUND BALANCE**

Mrs. Orban Brown motioned that the resolution be approved, seconded by Mr. Baumann.

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Thomas, Tolley, Baumann

Nays: none

Abstain: none

Absent: none

This ordinance will be on for second reading and public hearing at the February 1, 2016 Township Committee meeting

**Resolutions**

**RESOLUTION 2016-11**

**APPOINTING MEMBERS TO BOARDS, COMMITTEES AND COMMISSIONS**

Mrs. Orban Brown motioned that the resolution be approved, seconded by Mr. Tolley.

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Thomas, Tolley, Baumann

Nays: none

Abstain: none

Absent: none

**RESOLUTION 2016-12**

**APPOINTING ZONING OFFICER**

Mr. Tolley motioned that the resolution be approved, seconded by Mrs. Orban Brown

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Thomas, Tolley, Baumann

Nays: none

Abstain: none

Absent: none

### **RESOLUTION 2016-13**

#### **AUTHORIZING REFUND OF TAX APPEAL**

Mr. Tolley motioned that the resolution be approved, seconded by Mr. Orban Brown.

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Thomas, Tolley, Baumann

Nayes: none

Abstain: none

Absent: none

### **RESOLUTION 2016-14**

#### **DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM ENABLING RESOLUTION**

Mr. Baumann motioned that the resolution be approved, seconded by Mrs. Thomas.

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Thomas, Tolley, Baumann

Nayes: none

Abstain: none

Absent: none

### **RESOLUTION 2016-15**

#### **AUTHORIZING PAYMENT OF BILLS**

Mrs. Thomas motioned that the resolution be approved, seconded by Orban Brown.

A roll call vote was taken:

Ayes: Cioppettini, Orban Brown, Thomas, Baumann

Nayes: none

Abstain: Tolley

Absent: none

### **DISCUSSION**

#### **Chairman and Alternate member of Environmental Commission**

Mr. Tolley moved to appoint Mr. Cotter to the Environmental Commission as Chairperson, with a second from Mrs. Thomas. All Ayes.

Mr. Tolley moved to appoint Mr. Mallon as an Alternate to the Environmental Commission, with a second from Mrs. Thomas. All Ayes.

**Mendham Sewer East** – Mayor Cioppettini stated that he and Ms. Bonanno met with Onsite Engineering and the Drakewick Committee and had a productive meeting. He asked for a motion to ask Onsite to start the RFP process for building a new treatment plant. Mr. Tolley motioned, and Mrs. Thomas seconded it. All Ayes with Mr. Baumann abstaining.

**Mendham Sewer West** - Mrs. Orban Brown stated a committee has been formed, although they have only talked on the phone. Mendham West's figures differ from our Auditor's, so Mrs. Orban Brown has asked the Auditor to compare them. Mr. Tolley said the Mendham West Committee has a list of questions and Ms. Bonanno is gathering the answers. Mrs. Thomas inquired as to where the money for the Auditor was coming from. Mrs. Orban Brown told the committee the Auditor's spreadsheet covered more than the Sewer plants and suggested the auditor allocate their time for that.

**Proposal on dividing responsibilities among committee members –** Mayor Cioppettini proposed a way to get the Township and the two new hires up to speed and accomplish more in the coming year. He proposed the following appointments with Ms. Bonanno accompanying them as well and asked for a motion to approve this:

**Administration-** Mr. Baumann

**Police, Sewer West, Newsletter-** Mrs. Orban Brown

**DPW-** Mr. Tolley

**Finance, Sewer East-** Mayor Cioppettini

**Court, Clerk and Schools –** Mrs. Thomas

**Fire –** Mr. Cioppettini and Mr. Baumann

Mr. Tolley expressed his concern with having only one Committee member on each subcommittee and reminded everyone that it is a committee form of government. Mrs. Thomas also expressed her concern with the same issue, especially with Finance.

Mrs. Orban Brown motioned that the resolution be approved, seconded by Mrs. Thomas.

A roll call vote was taken:

Ayes: Baumann, Orban Brown, Thomas, Tolley, Cioppettini,

Nays: none

Abstain: none

Absent: none

**Request for Requisition system by Administrator –** Ms. Bonanno explained to the Committee the function of a requisition system she would like purchased for the Finance Department. Ms. Bonanno said the system would help with the approval process of all spending. It would cost \$3500 initially, with a yearly charge of \$945. Ms. Bonanno also said the Purchase Order would not be approved if there was not money in that budget line item.

Mr. Baumann motioned that the resolution be approved, seconded by Mrs. Orban Brown.

A roll call vote was taken:

Ayes: Baumann, Orban Brown, Thomas, Tolley, Cioppettini,

Nays: none

Abstain: none

Absent: none

**Resident with mailing address problem –** Mayor Cioppettini explained a problem with a resident and their mailing address. Mr. Mill's said it could be corrected by changing the name of the street.

**Mrs. Thomas** asked what the proper procedure would be to answer the questions and emails from Friends of Pitney. Mrs. Orban Brown informed the Committee that she would be meeting with Mr. Mill's and Mr. Baumann to discuss parameters of the contract, then discuss with the Committee before presenting to Pitney.

#### **HEARING PERSONS PRESENT**

**Bob Wowks, 12 Cooper Road**, asked about the Pitney Proposal and if the subcommittee would be looking at other alternatives. He also asked if the budget meetings would be open to the public and Mr. Cioppettini said they would be.

**Warren Gisser, 39 West Main Street**, asked if the loan for the Sewer Plant was not forgotten since it is due in March. He also asked about the disposition of the property and having a current market appraisal done.

**Richard Cotter, 9 Cooper Road**, asked that the Committee be cautious and suggests an independent auditor to look at the Pitney property.

**Mark Morgan, 4 Harding Terrace**, thanked the Committee for trying to help him with the mailing address problem and asked for additional guidance on changing their street name legally.

#### **ADJOURNMENT**

The Township Committee meeting went into Executive Session at 9:00 PM, which then recessed back to open session at 9:35, whereupon a motion to adjourn was passed.

Respectfully submitted,

Mary Beth Zichelli  
Township Clerk